

BURLINGTON COUNTY BOARD OF SOCIAL SERVICES

Agenda

July 21, 2021

NEXT MEETING: August 18, 2021 at 3:30 p.m.

1. Pledge of Allegiance
2. Public Announcement
3. Roll Call
4. Visitors
5. Approval of Minutes of June 16, 2021 (open session)
6. Correspondence:
 - A. Email commending Melissa Smith, Reception/Switchboard
7. Committee Reports:
 - A. Budget
8. Resolutions:
 - A. Resolution #2021-19 Retirement of Frances Whritner
 - B. Resolution #2021-20 USF Grant
9. Other Business:
 - A. COVID-19 Update
10. Report of Estimated Funds for Assistance for July 2021 (TAB A)
11. Report of Receipts and Disbursements for Assistance Payments for July 2021 (TAB B) and approval of Assistance payments, initial grants, changes in grants, closings, denials, withdrawals and dismissals.
12. Report of Receipts and Disbursements for CSP, Administration, and Clearing for July 2021 (TAB C).
13. Approval of Administrative bills for July 2021 to include Administrative Actions for the Director (TAB D).
14. PERSONNEL:
 - A. Request for medical leave of absence for Diane Agalio, Human Services Specialist 2, effective June 07, 2021.
 - B. Request for medical leave of absence for Christia Sanders, Human Services Specialist 2, effective June 07, 2021.
 - C. Request for medical leave of absence for Kathy Lalkas, Clerk 1, effective June 21, 2021.
 - D. Request for medical leave of absence for Linda Dubas, Human Services Specialist 2, effective June 28, 2021.

- E. Request for medical leave of absence for Ralph Lee, Human Services Specialist 3, effective June 28, 2021.
 - F. Request for medical leave of absence for Erin Toth, Human Services Specialist 3, effective June 28, 2021.
 - G. Separation of employment of Starr King, Human Services Specialist 3, Range 20, \$55,69, effective June 25, 2021.
 - H. Separation of employment (retirement, 40 years) Frances Whritner, Senior Account Clerk, Range 9, \$49,790, effective July 01, 2021.
 - I. Separation of employment of Ashley Reeder, Clerk 1, Range 5, \$30,012, effective July 16, 2021.
 - J. Separation of employment of Stacy Johnson, Human Services Specialist 2, Range 17, \$48,348, effective July 23, 2021.
15. Public Comment.
16. Adjournment.